

BoT Agenda/minutes Wed 17 September 2025

In attendance:- Sean, Gary, Elaine, Chris, Allison, Kerry

Apologies - Jackie

Minute taker: Sean

	Minutes	Actions
<p>1. Administration</p> <p>1.1. Roll call 1.2. Karakia 1.3. Declaration of interests arising 1.4. Confirmation of previous minutes 1.5. Action points from previous minutes 1.6. Correspondence 1.7. Meeting planning</p>	<p>1.1 1.2 Elaine 1.3 1.4 August minutes confirmed</p> <p style="padding-left: 40px;">1.5.1 Firepit review - Water trough to be kept over it. 1.5.2 Reo - lots of options available through Te Wiki o Te Reo Maori 1.5.3 Logo - Working group if created to consult widely 1.5.4 Key Register created 1.5.5 Electronic roll needed - ETap to be used 1.5.6 Budget for computers \$7000 1.5.7 Elaine has sent this out, Curriculum was loaded 1.5.8 Policy on AI - To be followed up on with transfer to school docs</p> <p>1.6 PTA Pay offer, ERO visiting 21st and 22nd Oct</p>	
<p>2. Matters Current/Arising</p> <p>2.1 Board elections Update 2.2 Prepare for consultation on strategic plan (10)</p>	<p>2.1 Schooled will be running the Board elections. They have the required information to begin the process</p> <p>2.2 community consultation for Strategic Planning to be begun over the next couple of days</p>	

<p>3. Principal's Report</p> <p>3.1 Principal's report (15)</p>	<p>School Docs - Allison does not feel she has the capacity to do this at this point in time. Jackie happy to look at it over the holidays -</p> <p>Electrical Testing - Needs to be done</p> <p>Shade Sail - Looking to get a grant for this to be replaced</p> <p>Attendance - Govt Mandate 80% present 90% of the time. More robust reporting is needed to meet the GOvt requirements. This will be done going forward.</p>	
<p>4. Financial Report</p> <p>4.1 Monthly report & commentary (August)</p>	<p>Everything on track - Subscriptions slightly over, ETap to be included in this for 2026</p>	
<p>5. Proprietors/Property Report</p> <p>5.1 Proprietors report 5.2 2026 annual property plan (to be approved) (</p>	<p>Challenge to get responses in a timely manner for budget expenditure. APIS suggestion is to give a timeline, consult everyone and then go forward with the planned actions.</p> <p>Roofing plans with council Lighting plan - next in line after Lino and Roof.</p>	
<p>6. Discussions & Decisions</p> <p>6.1 Discussion on curriculum based on Greta's feedback (45)</p>	<p>Draft Curriculum discussed</p>	
<p>7. Policy & Procedure Review</p> <p>7.1 Nag 5 Playground Traffic Safety Procedure deferred to November Nag 5: Review new Student Safety checklist</p>	<p>7.4 Approved with changes</p>	

<p>Review Policies: 7.2 Nag 3 Staff Gift1.1ing 7.3 Nag 3 Staff Discretionary Leave</p> <p>Review Procedures: 7.4 Nag 3 Complaints (20) 7.5 Nag 3 Sexual Misconduct 7.6 Nag 3 Staff Appointments 7.7 Nag 3 Staff Discretionary Leave</p>		
<p>Meeting Closure</p> <ul style="list-style-type: none"> 8.1 Identify agenda items for next meeting 8.2 Confirm next BoT meeting dates 8.3 Comments on meeting procedures and outcomes 		
<p>Items for our next BOT Meeting</p> <ul style="list-style-type: none"> • • 		