

BoT Agenda/minutes 29 October 2025

In attendance:- Elaine. Allison, Jackie, Chris, Kerry, Gary, Sean

Apologies -

Minute taker: Sean

	Minutes	Actions
<p>1. Administration</p> <p>1.1. Roll call 1.2. Karakia 1.3. Declaration of interests arising 1.4. Confirmation of previous minutes 1.5. Action points from previous minutes 1.6. Correspondence 1.7. Meeting planning</p>	<p>1.1. 1.2. 1.3. Kerry to abstain around decisions regarding Whare Tamariki due Kahukura's involvement 1.4. previous minutes confirmed and approved by all. 1.5. 1.6. Health & Safety report for the Barn, legal opinion from proprietors.</p>	
<p>2. Matters Current/Arising</p> <p>2.1 Strategic plan for 2026 (45) 2.2 Staffing draft plan for 2026 2.3 Whare Tamariki Presentation (10mins)</p>	<p>2.1. Strategic Planning for 2026. Robust discussion around the 2024/25 strategic goals. Next steps for Allison and working group to have a strategic planning session and to bring it back to the board. 2.2. 2.3. Kahukura and Ella presenting on the Whare Tamariki. Requesting a budget for the Whare Tamariki to finish at a cost of \$716. Suggestions given -</p>	

3. Principal's Report 3.1 Principal's report (15)	Positive visit from ERO in the past week. Digital minutes are fine now. Attendance goal. ETap Training done. See Principals report.	
4. Financial Report 4.1 Monthly report & commentary (September) 4.2 Draft Budget for 2026	4.1. Tracking at a Surplus at this point* 4.2. *Proposal for \$750 from grounds expenses budget code 71810 to finish the Whare Tamariki project which fulfils part of our 2025 strategic plan. Kerry Abstains, All approve.	
5. Proprietors/Property Report 5.1 Proprietors report 5.2 Update on 10 year property plan	5.1. Proprietors report. Audits and Insurance rates increasing. Attendance dues to be redressed in 2026. 5.2.	
6. Discussions & Decisions 6.1 feedback from curriculum working group	6.1 Progress on the curriculum. Eve has asked for it to be read through. Eve has offered to present 3 x 1 hour or 1 x 2 hours for board and proprietors	
7. Policy & Procedure Review Policies: Nag 5 Reporting Child Abuse		

<p>Nag 5 Child Protection</p> <p>Procedures: Nag 5 Recognising Child Abuse Nag 5 Road & Carpark Safety Nag 5 Recording Hazard Procedure Nag 5 School Trips</p>		
<p>Meeting Closure</p> <p>8.1 Identify agenda items for next meeting 8.2 Confirm next BoT meeting dates 8.3 Comments on meeting procedures and outcomes</p>		
<p>Items for our next BOT Meeting</p> <ul style="list-style-type: none"> • Policies • Feedback from curriculum working group 		

Signed BOT presiding Member:



Chris De La Mare 26/11/2025