

BoT Minutes Thursday Jan 30th 2025 @6:30 pm

1. Administration

1. Roll call
 1. Present: Alison, Eve, Elaine, Kerry, Chris, Shaun, Matt
2. Karakia
3. Declaration of interests: none
4. Confirmation of previous minutes: approved
5. Correspondence In: none
6. Meeting planning

2. Matters Arising

1. Online Drive - Matt to action with Alison
2. Replace school computers – Allison to think about this with staff

3. Reports

1. Proprietors report
2. Principal's report
 1. Eve to add description of parent rep role to communicate to parents
 2. Chris to investigate transitioning to SchoolDocs for the NAGS / NELPS

4. Discussions & Decisions

1. Acknowledgement of new parent rep - Chris de la Mare
2. Nomination of new presiding member - Matt Abraham is stepping down as presiding member.
 1. Chris De La Mare is nominated by Eve,. Seconded by Matt. Agreed unanimously.
 2. Chris De La Mare is elected as the new presiding member
3. A request has been made to use the school for Saturday Feb 15th for a Sustainability Workshop
 1. Approved
4. Staffing
 1. As per the Principal's report re: Eve's health, Eve will continue to work through February and then to take sick leave for the remainder of the school term.
 2. The transition plan for handover to Alison will be discussed in the coming month in conjunction with Eve's Union rep and Alison's comfort with the level of handover.
 3. Eve's farewell will be Saturday 5th April 1-4pm

5. Policy Review

1. **Start of year reviews; to approve by February meeting**
 1. *Annual Plan 2025 - deferred*
 2. *10YPP 2025- deferred*
 3. *Health Syllabus outline (ie: Sex Ed Statement) - deferred*
2. *Nag 3 Conflict of Interest - Deferred*
3. *Nag 3 Confidentiality - Approved with no changes*
4. *Nag 3 Privacy - Approved with no changes*
5. *Nag 3 Non-Principal Performance Appraisal - Approved with no changes*
6. *Nag 3 Professional Development - Approved with no changes*
7. *Nag 3 Staff Appointments Policy - Deferred*
8. **Governance Policy review**
 1. *Nag 3 BOT Meeting Procedure* - Deferred*
 2. *Meeting Process - Deferred*
 3. *Conflict of Interest - Deferred*

5. Meeting Closure

1. Identify agenda items for next meeting
2. Confirm next BoT meeting dates
3. Comments on meeting procedures and outcomes